



The 2018-2019 REA Graduate Student Travel Grant Program

The Rice Engineering Alumni (REA) has established a graduate student travel grant program. The focus of this program is to support **engineering graduate students who are attending conferences or professional meetings to present their research work**. The key requirement for receiving the grant is that the graduate student is presenting a paper or a poster at the conference / meeting. **Grant funding must be used to support travel to the conference** and may not be used to supplement a general operating fund for the research group. The travel grant request will be selected for funding based on the following criteria:

- Demonstrated need for financial support
- Educational and professional impact for involved graduate students
- Paper presentations will be prioritized over poster presentations

The maximum grant amount is \$1,500. The REA will award the travel grants during the Fall Grant Cycle. Grant winners will be required to provide a follow up report and/or 10-minute presentation at an REA event, such as at the Winter Social or at the REA Homecoming event, after attending the conference/meeting. In addition, grant winners will be recognized at the annual REA Student Awards Picnic in April.

Yearly Schedule for Grant Program

2018/19 Graduate Student Travel Grant Schedule:

- November 16, 2018 – Applications due via e-mail by 5 pm (reascholarships@gmail.com)
- January 2019 – REA to announce Grant Winners

Application Process

Applications are to be delivered by email to the REA Grants and Awards Chair (reascholarships@gmail.com) prior to the announced application deadline. Applications shall be in the form of an MS Word document. The application is limited to **two pages, single spaced, Times New Roman or Arial 12-point font, with standard 1-inch margins**. The application must include the following information:

- Name and description of conference / meeting for travel support
- Description of research work to be presented at the conference / meeting
- Detailed travel cost estimate for attendance to conference / meeting
- Description of educational and professional impact of attending the conference / meeting
- Contact Information (email, phone) for graduate student and faculty advisor(s).

Grant Selection & Award Process

As noted above, the REA Student Awards Committee shall select award winners based on the following criteria:

- Demonstrated need for financial support
- Educational and professional impact for involved students
- Paper vs. poster presentation

Should a funded travel plan be cancelled after receiving the grant, all grant monies must be returned to the REA.

Questions?

Questions regarding the REA Graduate Student Travel Grant Program should be directed to:

- REA Grants and Awards Chair, Chris Powers (reascholarships@gmail.com)
- REA Grants and Awards Co-Chair, Vivas Kumar (vivaswath.kumar1992@gmail.com)